Low Balance Email Notification Set-up

Parents wanting to receive low-lunch balance emails would need to:

Family Access All Students 💌	My Account Email History Exit
Home	Upcoming Events Calendar
Online Registration	Wed Sep 27, 2017 SIP DAY
Calendar	Thu Oct 5, 2017
Attendance	EARLY OUT NORTH ELEMENTARY SCHOOL
Student Info	Fri Oct 6, 2017
Food Service Fee	NORTH ELEMENTARY SCHOOL
Academic	Fri Oct 6, 2017 TEACHER INST
History	Mon Oct 9, 2017
Login History	No School NORTH ELEMENTARY SCHOOL

Go to **My Account** (top right hand corner) You will see **Email Notifications** in the middle of the screen. Check the box in front of **"Receive Notification when Food Service Balance is under \$5.00."**

Click "SAVE" on the top right hand side.

Online						
2 minutes	Email:					
tegistration	Phone: (217)		Ext:			
Calendar	Work • (217) Ext.		Family Access Login			
radebook	¥	E	Ext:	Password Last Changed	08/15/2017	
ttendance	Show Google™ Translator in Family Access					
Student Info	Outline Links When Focused					
Food Service				Address (Mailing Address)		
-pp	Street Number:	Stree	et Dir:	Street Name:	Address Preview:	
Nanagement	SUD:	•	#:	P.O. Box:	JACKSONVILLE, IL 62650	
Academic	Address 2:					
listory	Zip Code:	62650 P	lus 4:	City/State: JACKSONVILLE, IL		
kylert	County:					
ogin History	Email Notification	-				
	Receive Notifics	tions when Eood	Service Ral	ance is under \$5.00		
	© Email © W	all Message 🖲 E	Email and Wa	II Message		
	Hide Students					